

## AGENDA ITEM 5

### HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
<b>ACTIONS ARISING FROM MEETING HELD ON 4 MARCH 2015</b>				
9.03/15	Traffic and Transport Sub Group – Wallscourt Farm S 106	Liaise with bus companies regarding use of trial public transport technologies on Romney Avenue Bus Link.	<b>Oliver Coltman</b>	ONGOING
	Devolved Budgets	Add Weston Crescent to the NP footways resurfacing list and investigate Gainsborough Square and Romney Avenue resurfacing	<b>Mark Sperduty</b>	
11.03/15	Youth Provision	Liaise with the Martyn Chinn about involving young people in the consultation around the Lockleaze Voice Neighbourhood Development Plan	<b>Charlene Richardson</b>	<p><b>Consultation complete. Caroline to find out whether YP did input into the LV-NDP – this was not done</b></p> <p><b>COMPLETE</b></p>

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

<b>Minute No.</b>	<b>Subject</b>	<b>Action</b>	<b>Resp Officer</b>	<b>Update</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 25 JUNE 2015</b>				
11.06/15	Business Report	Horfield Forum - Requested a future report on Monks Park Open Space, including the possibility of establishing a Friends Group.	<b>Caroline Hollies</b>	<b>COMPLETE</b>
13.06/15	Presentation from Learning Partnership West	The Partnership heard proposals from Young Bristol for a youth led project to engage in Bristol 2015 Green Capital year. The Partnership agreed that there needed to be a joined up approach with other on-going projects e.g. Horfield and Lockleaze Art project and the Filton Avenue Children's Centre.  Cllr Kirk volunteered to meet Young Bristol and take forward ideas.	<b>Caroline Hollies / Cllr Kirk</b>	<b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 17 SEPTEMBER 2015</b>				
9.09/15	Lockleaze Voice Neighbourhood Development Plan	NP Co-ordinator to pull the comments together and come up with some formal feedback which would be circulated to members outside of the meeting for further comments and then submitted to the council to be passed on to the Independent Assessor.	<b>Caroline Hollies</b>	<b>COMPLETE</b>

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<b>Minute No.</b>	<b>Subject</b>	<b>Action</b>	<b>Resp Officer</b>	<b>Update</b>
10.09/15	Lockleaze Health and Wellbeing Needs Assessment	Incorporate the agreed health priorities into the Neighbourhood Partnership Plan	<b>Caroline Hollies</b>	<b>COMPLETE</b>
11.09/15	Business report – Environment Group	Ensure the Green Capital funding is spent by the end of December 2015	<b>Caroline Hollies</b>	<b>COMPLETE</b>
11a.09/15	Business report – Traffic and Transport Group	The NP to submit a comment to Highways that some schemes are being escalated with no reference to residents while others that resident want are delayed. NP Coordinator to draft a response for the Chair to send off.	<b>Caroline Hollies/ NP Chair</b>	Draft sent to Cllr Mead by email – response received from Highways will be discussed at T&T  <b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 04 DECEMBER 2015</b>				
6.12/15	Update on plans for development at Horfield Leisure Centre	The NP Co-ordinator agreed to set up a meeting between the city council and interested parties to share plans regarding sports development	<b>Caroline Hollies</b>	<b>ONGOING</b>
8a.12/15	Update and the future of Children's Centres	Strategic overview of other service provision in the area	<b>Caroline Hollies / partner organisation</b>	<b>ONGOING</b>

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<b>Minute No.</b>	<b>Subject</b>	<b>Action</b>	<b>Resp Officer</b>	<b>Update</b>
8b.12/15	Update and the future of Children's Centres	<ul style="list-style-type: none"> <li>• Filton Avenue Nursery School and children's centre to be added to email distribution list for NP</li> <li>• Consider using The hub as venue for NP or Forum meetings</li> </ul>	<b>Ruth Quantock/ Caroline Hollies</b>	<b>COMPLETE</b>
8c.12/15	Update and the future of Children's Centres	FANS and Children Centre would like advice about any funding available from the NP	<b>Caroline Hollies</b>	<b>COMPLETE</b>
10.12/15	Children and young people – update and future plans	Presentation to be circulated to the NP for info	<b>Rob Farrow</b>	<b>COMPLETE</b>
10a.12/15	Children and young people – update and future plans	The mapping exercise will continue in order to identify gaps and other issues, solutions to these will be sought in consultation with providers and residents	<b>Caroline Hollies / Charlene Richardson</b>	<b>ONGOING</b>
11.12/15	Business report	It was agreed that an informal meeting be arranged as soon as possible with Lockleaze Voice, Caroline Hollies and 2 Lockleaze Cllrs	<b>Caroline Hollies</b>	<b>COMPLETE</b>
11a.12/15	Business report	The NP noted the proposed meeting dates for 2016/17. Caroline to re-circulate for comment	<b>Caroline Hollies</b>	<b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 27 JANUARY 2016</b>				

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<b>Minute No.</b>	<b>Subject</b>	<b>Action</b>	<b>Resp Officer</b>	<b>Update</b>
2.01/16	Apologies for Absence	Ald. Bill Martin has moved away from Horfield so is no longer a member. It was agreed that a card would be organised on behalf of NP to thanks him for his contribution to the work of the NP over a number of years	<b>Caroline Hollies</b>	
5.01/16	AOB	It was agreed that the NP Co-ordinator would write to Lockleaze Community Orchard asking them to set out their proposals for spending the balance of grant funding allocated by the NP by the end of February 2016, otherwise it must be returned to the NP	<b>Caroline Hollies</b>	<b>COMPLETE</b>
<b>ACTIONS ARISING FROM MEETING HELD ON 03 MARCH 2016</b>				
3a.03/16	Ongoing action sheet	Actions marked 'complete' to be deleted from the ongoing action before the next meeting	<b>Ruth Quantock</b>	Updated 10/03/16 <b>COMPLETE</b>
6.03/16	Communication and Engagement Plan	The NP Co-ordinator to write a Communication Plan.	<b>Caroline Hollies</b>	Now in the NP Plan <b>COMPLETE</b>
7.03/16	The Vench Improvement Programme	To support Groundworks produce a new reports and review the composition of the Steering Group.	<b>Caroline Hollies</b>	<b>COMPLETE</b>

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<b>Minute No.</b>	<b>Subject</b>	<b>Action</b>	<b>Resp Officer</b>	<b>Update</b>
8.03/16	Business Report	Look at the possibility of making funding commitments over a longer term for certain community projects or annual events held in Horfield and Lockleaze.	<b>Caroline Hollies/Grants Panel to take forward</b>	
8a.03/16	Business Report	6) Forums Improve attendance at Forum/NP meetings.	<b>Caroline Hollies / Comms group.</b>	Matt will be continuing to review and adapt Forums COMPLETE
8b.03/16	Business Report	7) City-wide NP event Caroline to identify an additional representative of this NP to accompany Anna and help plan the next event.	<b>Caroline Hollies</b>	COMPLETE
10.03/16	AOB	Community Housing Association – grant payback issue - It was agreed that the details of the issue would be circulated and if felt appropriate the Chair of the NP would respond on behalf of the NP in consultation with partners.	<b>Jayne Whittlestone / Caroline Hollies</b>	
10a.03/16	AOB	A future report was requested by the NP on the impact of the Cribbs Patchway new neighbourhood.	<b>Caroline Hollies</b>	Cllrs have been briefed

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